



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

D. B. Smit
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001
866-DMV-LINE or
800-435-5137

March 8, 2004

All Virginia Licensed Dealers

Dear Dealer:

SUBJECT: Purchase of 30-Day Temporary and Temporary Transport Plates

Due to recent problems with the fraudulent application for, and use of, 30-day temporary and temporary transport plates, the Department of Motor Vehicles (DMV) will implement a revised process for purchasing these plates and a revised Dealer Application for Temporary Registration/Transport Plates (DSD – 4). Enclosed is one of the new forms. It is also available on DMV's web site (www.dmvnow.com), and on the web site of the Motor Vehicle Dealer Board (MVDB) (www.mvdb.vipnet.org).

The new measures are designed to help prevent unauthorized persons from purchasing plates by using your dealership information. The significant differences are:

- DMV/MVDB will no longer accept cash, a non-dealer check, or a non-dealer credit card for payment. Payment must be made with a dealership imprinted check or a credit card in the dealership's name.
- The individual authorized by the dealership to pick up these plates will be required to show a valid driver's license. Our teller will note on the application the individual's driver's license number and the state that issued it.
- Effective April 8, 2004, only the revised application form and types of payment noted above will be accepted.

We appreciate your cooperation in this matter. Should you have any questions, do not hesitate to contact Ms. JeAnne Marshall, at (804) 367-1833 or by e-mail at dmvj1m@dmv.state.va.us.

Sincerely,

Rena R. Hussey
Assistant Commissioner
Motorist Services

Enclosure